



**RAJEEV GANDHI MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY  
(AUTONOMOUS)**



**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-1/2024-25**

**Dt: 01-08-2024**

**Internal Quality Assurance Cell (IQAC)**

The first meeting (32nd in total) of IQAC for the academic year 2024-25 is scheduled to discuss the points mentioned in the agenda below.

Date: 08/08/2024

Time: 3.00 PM

Venue: Board Room – Principal's Office

Agenda:

- To review implementation of NEP-2020
- To plan submission of AQAR for 2023-24
- To review NBA accreditation status
- To strengthen research activities
- Implementation of LMS
- Any other points with permission of chair

  
Dr. P.V. Gopi Krishna Rao  
Coordinator – IQAC



**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-2/2024-25**

**Dt: 08-08-2024**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

**Ref: Lr. No: RGM CET/IQAC-1/2024-25**

The first meeting (32nd in total) of IQAC for the academic year 2024–25 was held on 08/08/2024 at 3.00 PM in the Board Room.

At the outset, the IQAC Coordinator, Dr. P. V. Gopi Krishna Rao, welcomed the Chairperson, Principal, and all members.

The Chairperson emphasized the importance of continuous quality improvement, NAAC compliance, and timely submission of AQAR.

**Agenda No. 1: Implementation of NEP-2020**

Detailed discussions were held on curriculum design, outcome-based education, and multidisciplinary learning.

**Decision:**

It was unanimously resolved to continue strengthening NEP-2020 implementation. Departments shall revise course outcomes and align teaching methodologies accordingly.

**Agenda No. 2: AQAR Submission (2023–24)**

The Coordinator presented the status of AQAR preparation.

**Decision:**

All departments shall submit pending data within one week. AQAR will be submitted by September 2024.

**Agenda No. 3: NBA Accreditation Status**

Departments presented progress on NBA documentation and preparedness.

**Decision:**

Departments were instructed to update course files, lab manuals, and student performance records. Mock audits will be conducted.

**Agenda No. 4: Research & Consultancy**

Discussions were held on improving research output and consultancy.



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Decision:

Faculty members are encouraged to publish in indexed journals and submit proposals to funding agencies. Consultancy policies to be strengthened.

Agenda No. 5: Implementation of LMS

Proposal to adopt Learning Management System (LMS) was discussed.

Decision:

It was resolved to implement LMS across departments to enhance digital learning.

Conclusion:

The meeting concluded with a vote of thanks by the coordinator.

Dr. P. V. Gopi Krishna Rao  
Coordinator – IQAC



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**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-3/2024-25**

**Dt: 10-11-2024**

**Internal Quality Assurance Cell (IQAC)**

The second meeting (33rd in total) of IQAC for the academic year 2024-25 is scheduled.

Date: 15/11/2024

Time: 3.00 PM

Venue: Board Room – Principal's Office

Agenda:

- Confirmation of previous meeting minutes
- Review AQAR status
- Review NBA preparedness
- Academic audit review
- Planning FDPs

**Dr. P.V. Gopi Krishna Rao**  
Coordinator – IQAC



**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-4/2024-25**

**Dt: 15-11-2024**

**Minutes of Meeting**

Ref: Lr. No: RGM CET/IQAC-3/2024-25

The second meeting (33rd in total) of IQAC for the academic year 2024–25 was held on 15/11/2024.

**Agenda No. 1: Confirmation of Previous Minutes**

The Coordinator read out the minutes of the previous meeting.

**Decision:**

Minutes were unanimously approved.

**Agenda No. 2: AQAR Status**

The AQAR submission status was reviewed.

**Decision:**

AQAR for 2023–24 was successfully submitted. Members appreciated the coordinated effort.

**Agenda No. 3: NBA Preparedness**

Departments presented updates on NBA readiness.

**Decision:**

Departments must maintain all records and prepare for peer team visit. Internal audits to continue.

**Agenda No. 4: Academic Audit**

Internal academic audit findings were discussed.

**Decision:**

Departments shall address deficiencies and submit compliance reports within one month.

**Agenda No. 5: Faculty Development Programs**



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Need for skill enhancement programs was discussed.

Decision:

FDPs, workshops, and seminars shall be organized regularly.

Conclusion:

Meeting ended with vote of thanks.

Dr. P. V. Gopi Krishna Rao  
Coordinator - IQAC



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**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-5/2024-25**

**Dt: 05-02-2025**

**Internal Quality Assurance Cell (IQAC)**

The third meeting (34th in total) of IQAC for the academic year 2024-25 is scheduled.

Date: 10/02/2025

Time: 3.00 PM

Venue: Board Room – Principal's Office

Agenda:

- Review semester results
- Student feedback analysis
- Placement activities
- Research funding proposals
- Extension activities

**Dr. P.V. Gopi Krishna Rao**  
Coordinator – IQAC



**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-6/2024-25**

**Dt: 10-02-2025**

**Minutes of Meeting**

Ref: Lr. No: RGM CET/IQAC-5/2024-25

The third meeting (34th in total) of IQAC for the academic year 2024-25 was held on 10/02/2025.

**Agenda No. 1: Review of Semester Results**

The performance of students in the odd semester was analyzed.

**Decision:**

Departments shall identify slow learners and conduct remedial classes.

**Agenda No. 2: Student Feedback**

Feedback collected from students was reviewed.

**Decision:**

Faculty members were advised to improve teaching methodologies and student engagement.

**Agenda No. 3: Placement Activities**

Training and placement status was discussed.

**Decision:**

More industry collaborations and skill development programs shall be conducted.

**Agenda No. 4: Research Funding**

Discussion on external funding opportunities.

**Decision:**

Faculty members are encouraged to submit proposals to DST, AICTE, and other agencies.



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Agenda No. 5: Extension Activities

Review of outreach programs.

Decision:

Departments shall organize extension activities benefiting society.

Conclusion:

Meeting concluded with vote of thanks.

Dr. P. V. Gopi Krishna Rao  
Coordinator – IQAC



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**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-7/2024-25**

**Dt: 10-04-2025**

**Internal Quality Assurance Cell (IQAC)**

The fourth meeting (35th in total) of IQAC for the academic year 2024-25 is scheduled.

Date: 15/04/2025

Time: 3.00 PM

Venue: Board Room – Principal's Office

Agenda:

- Review academic progress
- Planning next academic year
- Research publications review
- Infrastructure planning
- Ranking and accreditation

**Dr. P.V. Gopi Krishna Rao**  
Coordinator – IQAC



**Internal Quality Assurance Cell (IQAC)**

**Lr. No: RGM CET/IQAC-8/2024-25**

**Dt: 15-04-2025**

**Minutes of Meeting**

Ref: Lr. No: RGM CET/IQAC-7/2024-25

The fourth meeting (35th in total) of IQAC for the academic year 2024–25 was held on 15/04/2025.

**Agenda No. 1: Academic Progress Review**

Even semester progress was reviewed.

**Decision:**

Academic activities are progressing satisfactorily.

**Agenda No. 2: Planning for 2025–26**

Future planning was discussed.

**Decision:**

Departments shall prepare academic plans, course structures, and budgets.

**Agenda No. 3: Research Publications**

Review of publications and patents.

**Decision:**

Faculty encouraged to publish in high-impact journals and file patents.

**Agenda No. 4: Infrastructure Development**

Requirements for labs and classrooms discussed.

**Decision:**

Proposals for infrastructure upgrades approved.



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Agenda No. 5: Ranking & Accreditation

Discussion on improving institutional rankings.

Decision:

Strategies for improving NIRF and NAAC scores were finalized.

Conclusion:

The meeting ended with a vote of thanks.

Dr. P. V. Gopi Krishna Rao  
Coordinator – IQAC