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**PROCEEDINGS OF THE  
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR  
ANANTAPUR – 515 002 (A.P) INDIA**

**Procs.No.A2/RGMCET-Autonomy/2010**

**Date:29/09/2010**

**Sub:- JNTUA, Anantapur – Academic & Planning – Conferment of fresh autonomous status on the College – Reg.**

**Read:- 1. Lr.No.F.22-1/2010(AC), dated:23-09-2010 of the Under Secretary,UGC, New Delhi.  
2. Govt. Act.No.30 of 2008, dated:18-08-2008.  
3. Letters to Registrars by the Secretary, APSCHE, Hyderabad, dated:28-04-2010.**

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**ORDER:**

In pursuance of the instructions issued by UGC in its letter (1) read above, the Vice-Chancellor, JNTU Anantapur is pleased to confer the status of autonomy to Rajeev Gandhi Memorial College of Engineering & Technology, Nandyal, Kurnool Dist subject to the following terms and conditions and such other conditions as may be imposed by the Monitoring & Development Committee or Equivalent Body from time to time.

1. The College is conferred the status of autonomy for a period of six years, in the first instance, commencing from the academic year 2010-11 (2010-11 to 2015-16), subject to satisfactory reports of external assessment committee at the end of the fourth year.

Autonomy granted to the Institution is institutional and covers all the courses at UG, PG level which are being run by the Institution at the time of conferment of autonomous status. Also all courses introduced by the institution after the conferment of autonomous status shall automatically come under the purview of autonomy.

(Starting of UG courses (which are not instituted in the University) shall be with the prior approval of the University since the Degree / certificates are to be issued under the seal of the University. However, for starting a new Diploma / Certificate / Degree etc courses that are instituted by the Univeristy, the Autonomous college should obtain the recognition / affiliation of the University by sending the proposals complete in all respects at least six months in advance for obtaining the prior approval of the University before the commencement of such courses).

The college shall have autonomy in the matter of

- i) Framing syllabus / course content adopting the Universities general pattern.
- ii) Arranging for instruction to students.
- iii) Devising methods of evaluation, examinations, and tests pertaining to the award of the degree by the University.

The college shall have power to make rules or bye-laws, not inconsistent with the JNT University Anantapur Act, for the purpose of securing the objectives of the status of autonomy granted to the college.

2. The College shall set up the following statutory bodies:

The College shall have the following committees to ensure proper management of academic, financial and general administrative affairs.

- a) Governing Body
- b) Academic Council
- c) Board of Studies
- d) Finance Committee

**a) Governing Body:**

The constitution of this body shall be according to the structure given below:

<b>Number</b>	<b>Category</b>	<b>Nature</b>
5 members	Management	Trust or management as per the constitution or bye-laws, with the chairman or president / director as the chairperson
2 members	Teachers of the college	Nominated by the Principal based on seniority
1 member	Educationist or industrialist	Nominated by the management
1 member	UGC nominee	Nominated by the UGC
1 member	State government nominee	Academician not below the rank of professor or state government official of Directorate of Higher Education / State Council of Higher education
1 member	University nominee	Nominated by the University
1 member	Principal of the college	Ex-officio

**b) Academic Council:**

The Academic Council shall be solely responsible for all academic matters, such as, framing of academic policy, approval of courses, regulations and syllabi, etc. The council shall involve faculty at all levels and also experts from outside, including representatives of the University and the government. The decisions taken by the Academic Council shall not be subject to any further ratification by the Academic Council or other statutory bodies of the University. The composition and functions of the academic council are given below

1. The Principal (Chairman)
2. All the heads of department in the college.
3. Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.
4. Not less than four experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc to be nominated by the Governing body.
5. Three nominees of the University.
6. A faculty member nominated by the Principal (member secretary).

**Terms of Members:**

The term of the nominated members shall be two years.

**Meetings:**

The Principal shall convene a meeting of the Academic Council at least once a year.

### Functions:

Without prejudice to the generality of functions mentioned, the Academic Council shall have powers to:

- a) Scrutinise and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, Curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc provided that where the Academic Council differs on any proposal, it will have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- b) Make regulations regarding the admission of students to different programmes of study in the college.
- c) Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
- d) Recommend to the Governing Body, proposals for institution of new programmes of study.
- e) Recommend to the Governing Body, institution or scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
- f) Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.
- g) Perform such other functions as may be assigned by the governing body.

### **c) Board of Studies:**

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions shall include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system etc. The composition and functions of the Board of Studies are given below

1. Head of the department concerned (Chairman).
2. The entire faculty of each specialization.
3. Two experts in the subject from outside the college to be nominated by the Academic Council.
4. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the college principal.
5. One representative from industry / corporate sector / allied area relating to placement.
6. One post graduate meritorious alumnus to be nominated by the Principal. The Chairman, Board of studies, may with the approval of the Principal of the college, co-opt:
  - a) Experts from outside the college whenever special courses of studies are to be formulated.
  - b) Other members of staff of the same faculty.

The Chairman, Board of Studies, may, with the approval of the Principal of the College.

- a) Co-opt experts from outside the College whenever special courses of studies are to be formulated.
- b) Co-opt other members of staff of the same faculty.

### Term:

The term of the nominated members shall be two years.

### Meetings:

The Principal of the college shall draw the schedule for meeting of the Board of Studies for different departments. The meeting may be scheduled as and when necessary, but at least once a year.

Functions:

The Board of Studies of a department in the college shall:

- a) prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- b) suggest methodologies for innovative teaching and evaluation techniques;
- c) suggest panel of names to the Academic Council for appointment of examiners; and
- d) coordinate research, teaching, extension and other academic activities in the department / college.

**d) Finance Committee:**

The Finance Committee shall advise the Governing Body on financial matters and shall meet at least twice a year. The constitution and functions of the Finance committee are given below

**Composition:**

- a) The Principal (Chairman).
- b) One person to be nominated by the Governing Body of the college for a period of two years.
- c) One senior-most teacher of the college to be nominated in rotation by the Principal for two years. The Finance Committee will be an advisory body to the Governing Body, and will meet at least twice a year to consider:
  - i) Budget estimates relating to the grant received / receivable from UGC, and income from fees etc, collected for the activities to undertake the scheme of autonomy and
  - ii) Audited accounts for the above.

**3. The College shall also set up other Committees viz.,**

- a) Grievance Appeal Committee b) Planning and Evaluation Committee c) Examination Committee d) Admission Committee e) Studies, Welfare & Extra-Curricular Activities Committee f) Library Committee and g) Anti-Ragging Committee and function as per the **“Revised Guidelines on the scheme of Autonomous Colleges of the University Grants Commission”**

**4. Admission of students to courses of studies offered by the Autonomous College shall conform to guidelines stipulated by the University and the State Government from time to time. It is a State policy [ref (3)] that admissions into all professional courses including MBA, MCA in all Universities and colleges in the State are made through Common Entrance test by a State level body. The fee structure for all professional courses is regulated by AFRC (Admission and Fee Regulatory Committee), a body constituted by the Government of Andhra Pradesh as per the directions of the Supreme Court. This policy of Admissions and Fee structure for professional courses is therefore applicable to all autonomous colleges as well.**

**5. The University shall have power to confer degrees, titles, diplomas and other academic distinctions on persons who shall have pursued an approved course of study in an Autonomous College.**

**6. The Monitoring & Development Committee / Executive Council of the University shall have power to revoke the autonomy conferred at any time after giving due notice of such intention to the college before the expiry of the period mentioned in 1 above in case of deteriorating or declining standards or for any other cause deemed fit by the University.**

7. The Autonomous College shall continue to pay Affiliation fees, Additional Affiliation Fees, University Development Fees, University Tournament Fees, Inspection fees if any and such other fees as the University may deem fit to impose on the college time to time.
8. Notwithstanding the conferment of the autonomous status, all provisions of the Act, the Statutes, the Ordinances and the Regulations of the University shall be applicable to the college except those relating to matters specified in these terms and conditions. The University shall continue to exercise its general power of supervision over the college.

The autonomy conferred is subject to the acceptance of the prescribed conditions mentioned above and such other conditions as may be imposed by the Monitoring & Development Committee / Executive Council of the University from time to time.

  
REGISTRAR i/c

To  
The Principal,  
Rajeev Gandhi Memorial College of Engineering & Technology,  
P.B.No.22,  
NANDYAL-518501,  
Kurnool district.

Copy communicated to:

The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi-110002.  
The Joint Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi-110002.

The Joint Secretary & Head, Southern Regional Office, University Grants Commission, Andhra Pradesh State, Finance Corporation Building (4<sup>th</sup> floor), Chirag Ali Lane, Hyderabad-500001.

The Secretary, A.P.State Council of Higher Education, Masab Tank, Hyderabad-500028.

The Commissioner of Technical Education, BRKR Govt. Office Building, D Block, 5<sup>th</sup> floor, Tank Bund, Hyderabad-500003.

All officers of the University.